

# Application for a scholarship of the Ad-Infinitum-Foundation

## Section I: Basic Data

Period of scholarship:	
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### Applicant's personal information:

Family / surname:		Name at birth:	
First / given name:		Sex:	
Date of Birth:		Place of Birth:	
Marital status: (single, married or registered partnership)		Citizenship:	
		Number of Children:	
Residential address:			
E-mail:			
Phone:			

### Information about applicant's course of study / dissertation:

Date of admission as doctoral candidate:	
Estimated finishing date of dissertation:	
Subject / discipline ("Promotionsfach"):	
Title of dissertation:	
Supervisor:	

## Section II: Information on applicant's financial situation

Fill in all fields in all tables. Unknown facts have to be declared as "not known". Answer all questions outside the tables on pages 4 and 5 briefly. Incorrectly completed forms may disqualify the applicant for an AIF scholarship.

	Income* per month during the last 12 months	Expected income* per month in the coming 12 months
Allowances (from parents, relatives or partners)		
Permanent employment		
Short term / temporary employment		
Scholarships		
Social revenue, educational relief		
Housing benefit		
Interest income, securities		
Income from rent		
Other income		
Payment in kind (benefits worth money)		
<b>Total</b>		

\* Income - of any kind - on an average up to 460 € a month may be received without decreasing the applicant's scholarship. For applicants who receive more than 460 € a month (in cash or in kind; in the course of 12 months on an average) the amount exceeding 460 € a month will be deducted from the scholarship. Applicants who receive an overall income higher than the maximum amount of an AIF scholarship + 460 € (monthly average over the course of 12 months) are not eligible for an AIF scholarship. This includes any kind of income.

	<b>Assets/debts</b> (see enclosures)
Liquid assets, savings	
Securities	
Building loans	
Life insurance (surrender value)	
Real estate	
Other kind of property, e.g. vehicles	
Debts	
<b>Total (assets minus debts)</b>	

**Income and financial circumstances of persons responsible for maintenance / alimony (e.g spouse); receipts / income as sum of last 3 years according to tax declarations:**

Names of persons responsible for maintenance / alimony	taxable income	Income from capital assets, from renting and leasing, other income from property (§ 20, § 21, §§ 22–23 EStG for German tax declarations)	Other dependents whom person is liable to support (number, relation)
<i>[e.g. spouse]</i>			
<i>[additional person, if applicable]</i>			

	Expenses per month during the last 12 months	Expenses per month expected in the next 12 months
Rent (including heating)		
Health insurance <sup>1</sup>		
Research expenditure (unless reimbursed) <sup>2</sup>		
General living expenses <sup>3</sup>	lump sum of 741,- €	lump sum of 741,- €
Child support or alimony payment		
If applicable: liability insurance and insurance against occupational disability		
Additional particular expenses <sup>4</sup>		
<b>Total</b>		

If applicable, supplementary information about applicant's financial circumstances:

<sup>1</sup> Social security contributions deducted directly from wages count neither as revenue nor as expenditure.

<sup>2</sup> Research expenses are, e.g., expenses for books, working materials, conference travel.

<sup>3</sup> The lump sum is based on the standard rate for unemployment benefits plus 20 % (563 € \* 1,2) and the monthly semester fee (395 € / 6).

<sup>4</sup> These can be, e.g., costs due to illness and disability, above-average travel costs between the place of residence, the place of work and/or the center of one's life or the initial furnishing of an apartment. Please explain these expenses under "supplementary information".

### Section III: Information on Academic Age

The academic age of the candidates – i.e. time spent studying for a degree or doctorate and, if applicable, time as a research assistant – should **not exceed 8 years** at the application deadline. Specify in the table below all periods from the beginning of your studies to the application deadline,

- in which you were enrolled for studies or a doctorate at a college / university and
- in which you were employed as a research assistant at a higher education institution or a research organization.

If two periods of study / employment overlap, specify the duration only once for the overlap. E.g.:

<i>Goethe-Universität</i>	<i>Doctorate German Studies</i>	<i>09/2019-03/2021</i>	<i>1 Y, 7 M</i>
<i>Goethe-Universität</i>	<i>Research Assistant</i>	<i>01/2020-12/2020</i>	<i>0 Y, 0 M</i>

<b>Higher Education Institution / Research Organization</b>	<b>Occupation / Aspired Degree</b>	<b>Period <i>Month/Year– Month/Year</i></b>	<b>Duration <i>X Years, Y Months</i></b>
<b>Total</b>	-	-	

## **Section IV: Information on dissertation project and career goals**

**Subject matter of the dissertation and relation to German studies (“Germanistik”) \***

**Schedule and working plan for the dissertation and for completing the PhD**

**Information on the applicant's professional and career goals**

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\* In this field, you do not need to convincingly demonstrate the scientific quality of the dissertation project. Give a brief summary. If your subject is not German Studies, focus on the relation of your project to German Studies instead (see FAQ). For the evaluation of the scientific quality of your project, we will rely the letter of recommendation by your supervisor and the full exposée of your project which you submitted to the faculty with your application as a doctoral candidate.

- ☐ I am able to speak English and I have understood the content of the form.
- ☐ I am not able to speak English. To assist me in filling out the form, I consulted

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Name

Function

I enclose the following documents:

1. a curriculum vitae with detailed information on the applicant's training with a reflection on the applicant's personal interests and career goals and including a list of publications (if publications exist)
2. letter of recommendation by supervisor including an assessment of
  - a qualification of the candidate,
  - b quality of the dissertation proposal / project,
  - c feasibility of the dissertation project (timetable, resources) and
  - d relation of the dissertation project to German studies ("Germanistik").
3. copy of faculty letter confirming applicant's admission as a doctoral candidate
4. supporting documents on financial situation as one single pdf document:
  - a copies of applicant's statements of accounts for all accounts (the last three months)
  - b latest income tax assessment notice
  - c if applicable: documents in support of table "assets/debts" (statements of bank accounts and deposits, purchase and insurance contracts etc.)
5. if applicable: additional information on table "expenses"

I consent that the exposé of my dissertation project – which I submitted to the faculty with my application as a doctoral candidate – may be used to evaluate the scientific quality of my dissertation project, along with the other documents I enclose in this application.

I hereby affirm that all the information provided in this application is true and accurate to the best of my knowledge, and I understand that any deliberate falsification, misrepresentations, or omissions of facts may lead to the rejection of my application.

I am aware that in case of any improvement of my financial situation, I will have to inform the university. I am also aware that the monthly rate of the scholarship will have to be modified accordingly, and any surplus accrued will have to be repaid by me.

For an assessment and verification of the allotment of scholarships I agree to being asked additional questions about my statements on the part of the university or the AIF's Board.

I have read the data protection policy and I consent to the use of my data described therein. I am aware that I may withdraw my consent to the use of my data at any time.

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Place, Date

Applicant's signature