**Agreement on Joint Supervision of Doctoral Dissertation**

**(Cotutelle)**

between

**Goethe Universität Frankfurt am Main**

represented by its President Prof. Enrico Schleiff

Theodor-W.-Adorno-Platz 1

60323 Frankfurt am Main

Germany

* concerning its faculty **[•]** –

and

**[partner university: name, address and representation]**

**Preamble**

Both Universities agree to the preparation of a doctoral dissertation, whose completion and defence takes place under the joint responsibility of both Universities in accordance with the following conditions.

**1. Dissertation**

1.1. This Agreement applies to:

* Mr./Mrs: **[full name of doctoral candidate]**
* born on: **[birth date]**

(referred to as: **candidate**)

1.2. The title of the dissertation is: **[title]**

1.3. The dissertation is directed by:

* **[name, title of supervisor]** at Goethe Universität
* **[name, title of supervisor]** at **[partner university]**

**2. Administrative Details**

2.1. The candidate has been enrolled at both Universities as Cotutelle doctoral candidate since **[date]**.

2.2. The candidate is enrolled in both Universities but enrollment and tuition fees are only paid pro rata temporis at the University where the candidate stays, according to Art. 2.3.

Exemption from tuition and study fees does not include the doctoral fee (“Promotionsgebühr”) at Goethe Universität, which is payable independent from the time of stay acc. to Art. 2.3.

2.3. The estimated duration for research on the dissertation is of 3 years. This period can be extended, if necessary, in accordance with the regulations governing procedures for the doctorate at both Universities. The preparation of the dissertation will be carried out alternately at both Universities in the two countries. The length of stay in each of the two countries shall be appropriately divided (at one of the Universities at least 30% of the total time spent for the dissertation). The current length of stay envisaged:

|  |  |
| --- | --- |
| **University** | **Time of Stay** |
| **[•]** | **[Semester...]** |
| **[•]** | **[•]** |
| **[•]** | **[•]** |
| **[•]** | **[•]** |

2.4. The candidate is registered for social insurance at: **[details on insurance]**.

It is pointed out to the candidate that the social insurance (e.g. health and accident insurance) in Germany is his/her responsibility.

**3. Academic Details**

3.1. The publication, exploitation and protection of the dissertation and the results of the doctoral research, which have been accomplished at both Universities, are protected according to the relevant policies of both Universities.

3.2. Both supervisors will fully carry out their responsibilities in supervising the candidate and shall make the necessary arrangements.

3.3. The board of examiners will be nominated in consensus with both Universities. Scientists from both countries will be present in an appropriate relation. Relevant examination and doctoral policies of both Universities will be considered. External examiners, who are members of neither of the two Universities, can be invited into the board of examiners. Travel costs for examiners and reviewers are covered by: **[name of university]**.

3.4. The native language of the candidate is: **[language]**. The dissertation will be written in the following language: **[language]**. The language of the disputation is: **[language]**. The language of the written summary is: **[language]**.

3.5. The disputation of the dissertation will take place at **[name of university]**. Both Universities will recognize it.

**4. Certification**

Both Universities are committed to award the doctoral title:

* Goethe Universität: **[title]**,
* **[partner university]**: **[title]**

after the presentation of a single report with one single joint certificate. Both Universities will jointly award the doctoral degree and issue one joint certification. The certificate shall state that the title is awarded on grounds of a joint supervision agreement (Cotutelle) and that it does not entitle the candidate to use two doctoral degrees (such as Dr. Dr.).

**5. Data Protection**

5.1 For the purpose of this agreement “Personal Data”, “Processing”, “Controller”, “Data Subject”, “Transfer of personal data to a third country”, have the same meaning than in Article 4 of the European data protection regulation 2016/679, also known as “GDPR”. Processing of Personal Data by the parties is performed for the purpose of this joint supervision agreement, as described in above-mentioned articles 1 to 7 and in accordance with GDPR and applicable national legislation, hereinafter “the applicable laws”.

5.2 In principle, it is assumed that each party acts as an independent controller within the meaning of Art. 4 No. 7 GDPR. However, in case the parties should act as joint Controllers within the meaning of Art. 26 GDPR and in the absence of a corresponding agreement thereto, the parties agree that each party:

* undertakes to implement appropriate technical and organizational measures to protect the integrity and confidentiality of Personal Data;
* shall ensure that requests by any Data Subject relating to the Processing of Personal Data when the party is Controller for the Processing are handled by that party;
* agrees to fully cooperate with the other party in responding to requests from supervisory authorities or Data Subject;
* will not Transfer Personal Data to a third country without complying with the provisions of the applicable laws;
* shall bear its own costs in connection with the Processing of Personal Data or responding to requests.

**6. Miscellaneous**

6.1. The Parties acknowledge that this Agreement and its implementation shall be in accordance with the applicable regulations, in particular those for doctoral dissertation, at each of the Universities.

6.2. This Agreement becomes effective when signed by the representatives (heads) of both Universities.

|  |  |  |
| --- | --- | --- |
| Frankfurt am Main, **[Datum]** |  | **[place]**, **[date]** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Prof. Enrico SchleiffPresident Goethe-Universität |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**[name]****[head of partner university]** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**[Name]**Betreuer/in, Goethe-Universität |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**[name]**Supervisor, **[partner university]** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**[Name]**Dekan/in des Fachbereichs |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**[name]**Dean, **[partner university]** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**[Name]**Doktorand / candidate |