



Plausibility checks for university entrance qualifications (“Hochschulzugangsberechtigung“, HZB)

If you have lost your documents (school and/or university certificates) or cannot access them, there are several possibilities for you to prove that you have a university entrance qualification (hereafter “HZB“). Based on a decision by the Standing Conference of Rectors at German Universities, it is up to the individual higher education institution to decide which of these possibilities it employs. Therefore you should enquire about this at the higher education institution where you want to study.

Goethe University currently employs the following (pilot) procedure:

- 1) Application via uni-assist (information about the procedure is available from a different leaflet)
 - Please send officially certified copies of all the documents you do have that pertain to your time at school / university to uni-assist. This includes certificates of study / of enrolment, university ID cards and other (indirect) proof.
- 2) Fill in the self-disclosure form sent to you by uni-assist
 - If you cannot submit all the requested certificates – or any at all – you will receive a link from uni-assist to a self-disclosure form. You must answer all the questions on this form truthfully.
 - Please make sure that your information is as detailed as possible – from when to when did you attend which school / university and what grades did you achieve?
- 3) Consultation with the International Office at Goethe University (Campus Westend, PEG building, 2nd floor)
- 4) If necessary, participation in the TestAS (an aptitude test for foreign students)
 - Depending on the outcome of the TestAS and on your HZB as indicated in your self-disclosure form, Goethe University may grant you direct or indirect access to study programmes, either general or restricted to certain subjects. Ask Julia Jochim for details: j.jochim@em.uni-frankfurt.de .
 - Information about and application for the TestAS: <https://refugees.testas.de/>
- 5) Evaluation of the individual situation and decision by the Goethe University’s International Office
 - If appropriate, the information submitted in your self-disclosure will be checked with your country of origin. There may also be further tests / procedures to establish that your claims are plausible (for example, by the faculty in the case of Master studies).
 - Admission is granted always only on a case-by-case basis. Admission can only be granted for those subjects for which the applicant is prepared by her or his previous education.

General information about the Hochschulzugangsberechtigung (HZB)

- Direct HZB: This means that your school-leaving diploma from abroad is considered equivalent with the German secondary education diploma. You can take up your studies in Germany without further qualifications.
- Indirect HZB: If your university entrance qualification is not considered equivalent with the German one (this is often because of fewer school years or major differences in content taught), you must attend a preparatory college and pass a specific entrance exam before taking up your chosen studies. If you pass this, you are qualified to study at a German university but only for specific courses (so-called “direkte fachgebundene HZB“). The one-year course at the preparatory college serves to prepare students regarding both language skills and content. Usually there is a large number of applicants for few places. For further information, go to www.studienkollegs.de/ or www.uni-frankfurt.de/43662351/studienkolleg

Please note that we cannot guarantee that the information given above is complete and correct.