

# Enrolment and Start of Term

## Master's Degree Course

Stand: December: 2021

### 1. To do now

What?	Where?	When?	Done?
<b>Apply for study visa</b>	You must apply for a study visa at the German Embassy in your home country before entering Germany (this does not apply to nationals of EU and EEA countries). Check the embassy's website to find out which documents you need to bring with you (usually passport, proof of financing, letter of admission, travel health insurance). Here you will find our website with the current entry requirements and visa matters: <a href="http://www.goethe-university-frankfurt.de/67109482/Visa">www.goethe-university-frankfurt.de/67109482/Visa</a>	Right away	
<b>Prepare enrolment and transfer the semester fee</b>	Make sure that all documents are complete (see letter of admission). Enrolment can take place in writing or in person during the period specified in the letter of admission. Be sure to observe the deadline for enrolment, otherwise your letter of admission will lose its validity! <a href="http://www.goethe-university-frankfurt.de/67109497/Enrolment?">www.goethe-university-frankfurt.de/67109497/Enrolment?</a>	Right away (see deadline on letter of acceptance!)	
<b>Health insurance</b>	As a rule, student insurance is recommended with a statutory health insurance company. Every student applicant must contact the responsible health insurance company before enrolling in order to trigger a digital insurance registration, a so-called M10. If you need health insurance in Germany, please read the information on our website: <a href="http://www.goethe-university-frankfurt.de/62971723/Health_insurance">www.goethe-university-frankfurt.de/62971723/Health_insurance</a>	Right away	
<b>Looking for a place to live in Frankfurt or surrounding areas</b>	It is difficult to find affordable housing in Frankfurt. It is best to start looking for an apartment immediately: <a href="http://www.studentenwerkfrankfurt.de/en/accommodation/general-information">www.studentenwerkfrankfurt.de/en/accommodation/general-information</a> , <a href="http://www.goethe-university-frankfurt.de/62938176/Finding_a_place_to_live?">www.goethe-university-frankfurt.de/62938176/Finding_a_place_to_live?</a> , <a href="http://www.wg-gesucht.de">www.wg-gesucht.de</a> . Many students come to Germany several weeks before the start of the semester and stay in temporary accommodation (e.g. youth hostel or with friends) and then look for an apartment or room.	Right away	
<b>Collect the latest information about the start of term</b>	Information for all new international and German students at Goethe University can be found here: <a href="http://www.goethe-university-frankfurt.de/44386867/Information_for_International_Applicants">www.goethe-university-frankfurt.de/44386867/Information_for_International_Applicants</a>	Right away	
<b>Sign up for the Buddy Programme</b>	Students in the higher semester support international students during the first semester in orientation at the university and in settling in Frankfurt. If you are interested, register on the website of the Buddy Programme: <a href="http://www.goethe-university-frankfurt.de/62987312/Buddy_Programme">www.goethe-university-frankfurt.de/62987312/Buddy_Programme</a>	At any time	
<b>Important documents as officially certified copies</b>	We recommend that you bring important documents to Germany as officially certified copies, like school certificates, proof of studies, etc.	Before departure	

### 2. After arriving in Germany

What?	Where?	When?	Done?
<b>Registration at the Citizens' Office (Bürgeramt)</b>	If you move into an apartment, you must register personally within one week at the responsible citizens' office. Information can be found on the website of the respective citizens' office. In Frankfurt: <a href="https://frankfurt.de/english">https://frankfurt.de/english</a>	First week	
<b>Apply for a residence permit at the Foreigners' Registration Office</b>	Apply for your residence permit at the Foreigners' Registration Office before the expiry of the entry visa. Please inquire in good time with the Foreigners' Registration Office regarding the required documents/appointments. <a href="https://frankfurt.de/leistungen/SonstigeKategorien-9999999/Aufenthaltserlaubnis">https://frankfurt.de/leistungen/SonstigeKategorien-9999999/Aufenthaltserlaubnis</a> (German Language only)	Before expiry of the entry visa	
<b>Open bank account</b>	There are banks in Germany which do not charge fees for account management or other services.		
<b>Register with the admissions office of Goethe-University, if you have not already enrolled by mail</b>	Inform the Registrar's Office (Studierendensekretariat) of your new address in Germany so that they can send you your Goethe Card. This will give you a ticket for public transport (S-Bahn, bus, etc.) in Frankfurt and the Rhine-Main area. You will also receive your access data to your university account and your e-mail address. <a href="http://www.rz.uni-frankfurt.de/88879173/Goethe_Card_Funktionen_f%C3%BCr_Studierende">www.rz.uni-frankfurt.de/88879173/Goethe_Card_Funktionen_f%C3%BCr_Studierende</a>	see deadline (on letter of acceptance!)	

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## 3. At beginning of term – before lectures start

What?	Where?	When?	Done?
<b>Attend introduction session in your faculty</b>	You can find the dates for your course or faculty in the admission documents (letter from the faculty) or ask your course advisor (see below) – it is extremely important that you attend this session! <a href="http://www.uni-frankfurt.de/92635512/Orientierungsveranstaltungen">www.uni-frankfurt.de/92635512/Orientierungsveranstaltungen</a> (German language only)	Before lectures start	
<b>Sign up for course units / lectures</b>	You will find out how to sign up for the course units at the introduction session for your course or faculty. All course units can be found here: <a href="https://gis.server.uni-frankfurt.de">https://gis.server.uni-frankfurt.de</a>	Before lectures start	
<b>Orientation session for international students</b>	You will be introduced to your studies, get to know the campus and important facilities of the university and exchange ideas with students in the higher semester about the study requirements and examinations. You will also find out which service facilities will support you during your studies. Please register! You can find the registration form and instructions here: <a href="http://www.uni-frankfurt.de/60609516/Anmeldung">www.uni-frankfurt.de/60609516/Anmeldung</a>	Before lectures start	
<b>Read through the guide for first-year students, course regulations and general examination regulations</b>	Before you start your studies, you should have read the first-semester brochure of the Central Student Advisory Service "Wegweiser": <a href="http://www.uni-frankfurt.de/92642632/Wegweiser_f%C3%BCr_Erstsemester">www.uni-frankfurt.de/92642632/Wegweiser_f%C3%BCr_Erstsemester</a> , as well as the study and examination regulations for your degree program. You can find your study regulations here: <a href="http://www.uni-frankfurt.de/54550609/studien_pruefungsordnungen">www.uni-frankfurt.de/54550609/studien_pruefungsordnungen</a> . Click on the name of your department and then on the name of the degree programme.	Before lectures start	
<b>Approach the relevant advisor if you have questions about the course</b>	If you have questions about your course, timetable etc., please see the advisor assigned to your course of study. He or she will be pleased to help you. All the course advisors can be found here: <a href="http://www.uni-frankfurt.de/36351994/overview">www.uni-frankfurt.de/36351994/overview</a> . Click on the name of your programme, then you will find the relevant advisor's contact details in the middle of the page.	Before lectures start	
<b>Unistart Welcome Fair</b>	At the Unistart welcome fair, institutions and initiatives of Goethe University will introduce themselves, and you will also be officially welcomed by the University and the City of Frankfurt and will receive important information: <a href="http://www.unistart-frankfurt.de">www.unistart-frankfurt.de</a> .	See website	
<b>Internationaler Studientreff (IST)</b>	The "Internationaler Studientreff" at the Goethe University in Frankfurt is a contact point for questions regarding orientation at university, your studies and life in Frankfurt (i.e. accommodation, formalities, and leisure activities). There are consultation hours, excursions and monthly international meet-ups: <a href="http://www.goethe-university-frankfurt.de/62902487/200_InternationalerStudientreff">www.goethe-university-frankfurt.de/62902487/200_InternationalerStudientreff</a> . If you'd like to be informed about upcoming events, please send an email to: <a href="mailto:studientreff.international@uni-frankfurt.de">studientreff.international@uni-frankfurt.de</a> .	Any time	

## 4. At start of term – start of the university session

What?	Where?	When?	Done?
<b>Attend start of course units</b>	Start of summer semester April / start of winter semester October. Exact times can be found here: <a href="http://www.uni-frankfurt.de/92642720/Semestertermine">www.uni-frankfurt.de/92642720/Semestertermine</a>	See website	
<b>Take part in a library tour</b>	You will need to use the library in the first few weeks of your course in order to borrow reference books. The offered library tours are important as staff will explain how to look for reference material: <a href="http://www.ub.uni-frankfurt.de/benutzung/literatursuche.html">www.ub.uni-frankfurt.de/benutzung/literatursuche.html</a>	In the first few weeks of term	
<b>Attend supplementary courses and workshops</b>	Studying requires self-organization, learning techniques, know-how and self-motivation! Goethe University offers supporting courses and seminars: <ul style="list-style-type: none"> <li>• Courses run by the Writing Centre/coaching sessions in writing (e.g. to help with written assignments): <a href="http://www.uni-frankfurt.de/45424551/Writing_Center">www.uni-frankfurt.de/45424551/Writing_Center</a></li> <li>• Courses run by the International Study Centre / Language Centre (e.g. German courses, language tandem schemes): <a href="http://www.uni-frankfurt.de/43662553/Fremdsprachen">www.uni-frankfurt.de/43662553/Fremdsprachen</a></li> <li>• Events run by the University Computer Centre (e.g. PC skills): <a href="http://www.uni-frankfurt.de/hrz">www.uni-frankfurt.de/hrz</a></li> <li>• Training sessions in key skills (e.g. time management, presentation skills): <a href="http://www.starkerstart.uni-frankfurt.de/45043283/schluesselfaehigkeiten">www.starkerstart.uni-frankfurt.de/45043283/schluesselfaehigkeiten</a></li> </ul>	During degree course, especially in the first semester	