Policy Fellowship-Programmes of the Rhine-Main-Universities

Application form for the cohort 2024/2025

The Mercator Science-Policy Fellowship-Programme and the ENGAGEgreen Policy Fellowship foster dialogue between researchers and policymaking professionals. The strategic alliance of the Rhine-Main Universities, i.e., Goethe University Frankfurt, Johannes Gutenberg University Mainz, and the Technical University of Darmstadt, run the two policy fellowship programmes.

We expect fellows to spend at least five days at the Rhine-Main Universities, during the joint stays of all fellows from **11-13 November 2024** and in spring/early summer 2025, or else on an individual basis outside these joint stays.

Please submit the completed and signed application form, the completed letter of recommendation, and a CV as one pdf document to science-policy@uni-frankfurt.de **by 08 April 2024**. **Please read the** [**FAQs**](https://fiona7.server.uni-frankfurt.de/scrivito/70944568/FAQs?7=true) **on our website** before completing this application form!

Personal information of the applicant

Surname, first name(s):

Employer:

Office address:

Phone:

Mobile:

E-Mail:

Position at your organisation (e.g. policy officer, head of unit x)[[1]](#footnote-1):

Unit:

* Please elaborate on the motivation for applying. In doing so, please elaborate on the following three questions: How can you and your organisation benefit from participating in the policy fellowship programmes? How can you disseminate the knowledge that you have acquired by meeting with researchers in your organisation? Do you have (initial) ideas for possible follow-up activities which might result from your meetings with researchers? (no more than two pages):

…

* Please list two to six different overarching topics or questions of particular interest to you. Please add five sub-topics or sub-questions for each area of interest. We will forward this list of topics to researchers at the Rhine-Main Universities and other affiliated research institutions, who will be asked to participate in face-to-face meetings. You can ask any question you are interested in as long as we can find scientists researching the topics/questions you are interested in. The only exception concerns questions which focus on HR or management issues. Questions like ‘How can I motivate my staff? How can I improve my organisation's IT, HR, financial reporting, or knowledge management systems?’ will **not be** considered. Please consult the information on areas of interest provided in the [**FAQ section**](https://fiona7.server.uni-frankfurt.de/scrivito/70944568/FAQs?7=true) on our website:

…

* Please include a short bio and description of your work (no more than 550 characters, including spaces). This abstract, written in the third person, will be included in our yearbook. We will also send the bio to researchers to prepare for the meetings:

…

* The Rhine-Main-Universities are currently developing a transnational fellowship scheme for policy professionals of EU Institutions and international organisations in cooperation with University of Granada, Lumière University Lyon 2, and BETA Technological Centre (University of Vic/Central University of Catalonia). This transnational scheme would enable policy professionals of the 2024/2025 fellowship cohort to meet researchers in Granada, Lyon, Barcelona, or Vic in 2025.
If you are interested in this option, please tick one of the boxes below.

|  |  |
| --- | --- |
| ☐ | I am interested in meeting researchers at the University of Granada in 2025 |
| ☐ | I am interested in meeting researchers at the Lumière University Lyon 2 in 2025 |
| ☐ | I am interested in meeting researchers at the BETA Technological Centre (University of Vic/Central University of Catalonia) in Barcelona or Vic in 2025 |

Since the joint fellowship-scheme is under development, accepted policy professionals from EU Institutions and international organisations can decide by early 2025 whether to visit on of our partner universities in 2025 or whether to conduct another round of meetings at the Rhine-Main-Universities in 2025.

* How did you learn about our Fellowship Programmes?

|  |  |
| --- | --- |
| ☐ | From my supervisor  |
| ☐ | From our human resources department  |
| ☐ | Former fellows recommended the programmes |
| ☐ | From media coverage  |
| ☐ | From faculty/staff of the Rhine-Main-Universities  |
| ☐ | From the following organisation: \_\_\_\_\_\_\_\_\_\_ |
| ☐ | I did my research |
| ☐ | Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

I have been informed that meetings that have already been arranged will not be cancelled without replacement. If the planned meetings with the researchers cannot take place in person due to *force majeure*, the meetings will be conducted as virtual meetings or via phone.

Apart from serious reasons such as prolonged illness or a change of employer, meetings that have already been arranged will only be cancelled with rescheduling. If I cannot conduct the meetings, I will reschedule them in due time.

To prepare for the meeting, I will study the websites of my conversation partners and read the handouts provided by Goethe-University Frankfurt.

I have read and understood the stipulations provided in the FAQ section of the programmes` website.

Place, date Signature of applicant

**Data protection notice:**

|  |  |
| --- | --- |
| ☐ | I understand that Goethe University, Johannes Gutenberg University Mainz and the Technical University of Darmstadt will store, process, and use my data to process my application and administer the fellowship. Goethe University will forward my details to the Stiftung Mercator, the German Academic Exchange Service (the National Agency of the EU Erasmus+ programme) and other participating research institutions if this is required to administer, fund, and evaluate the fellowship programmes. My personal details will not be forwarded to other parties. |

**Consent to the Collection of Data:**

|  |  |
| --- | --- |
| ☐ | I agree that my name, institutional affiliation, and areas of interest can be published on the websites of the Policy Fellowship Programmes, and the Stiftung Mercator (<https://www.stiftung-mercator.de/de/unsere-stiftung/fellows-und-alumni/fellows/>). |
| ☐ | I agree that pictures of and audio and visual statements by myself recorded at the events can be published on the websites of the participating research institutions and the Stiftung Mercator. |
| ☐ | I agree that my name, information about my professional position and work e-mail address can be sent to members of the Rhine-Main Universities and other research institutions in preparation for the meetings and to the (alums) fellows of the Mercator Science-Policy and the ENGAGEgreen Policy Fellowships. |
| ☐ | I would like to have the CV provided sent to the researchers, whom I am going to meet before the meetings. |

I understand that I can revoke this consent anytime, in writing or in person, without incurring any disadvantage.

Place, date Signature of applicant

1. Please check the information regarding the requirements on [our website](https://www.goethe-university-frankfurt.de/70944568/FAQs_in_English). To account for the size of the organisations, we recommend organisations with up to 1,000 employees to nominate one candidate only for the fellowship programmes; organisations with more than 1,000 employees can nominate up to two candidates, and organisations with more than 2,000 employees can nominate up to three candidates. The Directorates-General of the EU Commission are considered separate organisations. Many organisations conduct an internal pre-selection for this programme. Please contact your HR department if you are interested in applying for our fellowship programme. [↑](#footnote-ref-1)