**Supervision Agreement for doctoral studies at the Department**

**for Social Sciences**

between

Mrs./Ms./Mr. Name. (Doctoral Candidate)

and

Mrs./Ms./Mr. Name. (Supervisor)

For the purpose of providing the best possible support for the dissertation project, the doctoral candidate and the supervisor at the Department of Social Sciences conclude the following supervision agreement.

1. **General Information about the thesis (title, language, period of supervision)**
2. Mrs./Ms./Mr. Name Doctoral Candidate. writes a thesis with the working title working title

The thesis is written in choose language .

The project based on the attached exposé, on which the supervisor has provided a statement on Date of statement

1. The following periods of supervision are agreed: From Date beginning until Date ending.
2. **Supervision**
3. The agreed time schedule, that is part of the attached exposé, is relevant. It also specifies periods for the achievement of milestones (e.g. thesis chapter, field access, data collection, etc.). Candidate and supervisor review the work plan every six months and adjust it, if necessary.
4. Doctoral candidate and supervisor meet at least once per semester; the subject of these supervision meetings should be the ongoing research, the planned next steps, and how to deal with upcoming problems and questions. The doctoral candidate commits him/herself to prepare adequately for the supervision meetings with the supervisor and, as far as this is agreed, to submit the achieved status of the work in due time. The supervisor provides adequate time for the meeting and will comment on the submissions - provided that the latter are available in good time before the meeting date.
5. The doctoral candidate reports about the progress of his/her work at least once a year in a colloquium.
6. Supervisor and doctoral candidate may decide on specific qualification trainings. Scope and content are defined under "E. Additional agreements".
7. **Extension or termination of the supervision agreement, dealing with conflicts**
8. The period of care may be extended by joint consent or in the case of valid reasons.
9. By joint consent, the supervision agreement can be terminated at any time. Furthermore, each partner may terminate the supervision relationship for important reasons (e.g. non-compliance with the agreement). In case of a premature termination of the supervision relationship, the doctoral committee has to be informed.
10. In cases of conflict between doctoral candidate and supervisor, the parties shall contact the responsible ombudsman of Goethe University Frankfurt or a representative of GRADE.
11. **Other commitments**
12. The supervisor agrees to ensure that the expert reports are provided rapidly after submission of the thesis. In consultation with the doctoral committee, the time between opening of the examination procedure and the disputation should not exceed 6 months.
13. Doctoral candidates and supervisors agree to respect the rules of good scientific practice of the Goethe University Frankfurt.
14. **Additional Agreements**

Enter text.

Date and signature:

----------------------------------------------------------------------------------------- (Doctoral Candidate)

------------------------------------------------------------------------------------------ (Supervisor)

Attachment: Exposé with time schedule