

Social Counselling Services of the International Office

**Application for an attestation that studies or doctorate are pursued in an orderly manner (for the purposes to apply for an extension of residence permit with the Immigration Office)**

To enable speedy processing of your request, please provide information as requested below:

Surname, first name:

Matriculation number:

Course:

Current semester:  semester      CPs achieved:  CPs

1. Print-out of CPs? (major and, if applicable, minor)      Yes      No

2. Are all examination results listed in the print-out?      Yes      No

If not:

a) How many results have not yet been listed?

b) Do you have a confirmation for these results from the examination office (Prüfungsamt) or your lecturer?

Yes      No      If not, please explain and give the lecturer's name

3. Estimated end of studies:

4. Doctoral students: Do you have a letter from your supervisor confirming that you are pursuing your studies in an orderly manner and giving the estimated completion of your doctorate?

Yes      No

Other important information:

---



---

Student's email

Student's mobile phone number

Expected date of the appointment with the Immigration Office

**Thank you! Your team at the International Office**